**Reimbursement of Travel Expenses Transnational Access**

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| --- | --- | --- |
| Claimant’s Name: |  | |
| Address: |  | |
|  |  | |
| Bank details |  | |
| Name of account-holder: | |  |
| Bank: | |  |
| Account number / IBAN: | |  |
| Bank Code / BIC: | |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Proposal Number |  | | |
| Facility |  | | |
| Day of arrival |  | Departure |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| I confirm that   * I was present at the facility for       days in the context of Transnational Access for the project ReMade-at-ARI * I have submitted the User Feedback Form in the access portal. * I have been informed about potential tax obligations regarding per diems. | | | | |
|  | | | | |
| Date |  | Signature |  |  |

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| --- |
| Potential tax obligations regarding per diems  Per diems paid by the ReMade@ARI project may be subject to national income tax. If you receive per diems as an employee of your home institution, they may be taxable as part of the wage tax deduction procedure. Depending on the country, you may be obliged to report to your employer the reimbursement granted. If you receive the per diems as self-employed person, separate tax regulations may have to be observed.  **Please send the signed form as a PDF to reimbursement@Remade-project.eu** |